

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**September 30, 1941**

**For the confidential information  
of the Board of Trustee**

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order at 10 a.m., Tuesday, September 30, 1941. The following Trustees answered roll call: President Linn, Mrs. Grieve, Mr. Facinelli, Mr. Barrett, Mr. Sill, Mrs. Cope, Mr. Ferrall and Mr. Johnson.

*Roll call*

Upon a motion of Mr. Barrett, seconded by Mr. Sill and carried, President Linn was requested to appoint a committee to draft a resolution on the death of Dean Carl F. Arnold of the Law School. Trustees appointed were Mrs. Gieve Mr. Ferrall and Mr. Barrett.

*Arnold Resolution  
Committee appointed*

Mr. Barrett moved that the Board invite Dr. and Mrs. James Lewis Morrill of Ohio State University to come to this meeting, expenses to be paid by the University of Wyoming. This motion was seconded by Mr. Ferrall and carried.

*Morrill invited to  
meeting*

Mrs. Keith and Mrs. Coolican then appeared before the Board on behalf of the continuation of the Nursery School. After discussion Mr. Ferrall moved that we again undertake the sponsorship of the Nursery School, that University faculty concerned continue their work with the school, and that the usual sum of \$200 be appropriated. This motion was seconded by Mrs. Grieve and carried.

*Sponsorship Nursery  
School*

The Trustees then requested the report of the Executive Board of Deans.

Mr. Facinelli moved that the Secretary of the Board acknowledge and thank, on behalf of the Board, the donors of the following valuable contributions to the University:

*Donations*

The Ogden Collection---130 volumes of old books on Shakespeare, Chaucer, and early history of English literature. Valued at \$1,500.00.

Condit Historical Collection---A collection of northern Wyoming newspapers for the period between 1884 and 1910, early pamphlets and bound volumes, and photographic plates and local records of the Hole-in-the Wall.

Francis E. Warren Historical Collection---Collection of leather bound scrap books, business papers and records from the estate of Senator Warren, and materials for the study of Wyoming and United States History.

Mr. Facinelli moved, seconded by Mr. Sill and carried, that Mr. Carl W. Brown be appointed Assistant Professor of Electrical Engineering at a salary

*C.W. Brown appointed*

rate of \$2,400.00 per year for nine months service, effective October 1, 1941.

Mrs. Grieve moved, seconded by Mrs. Cope and carried, that Miss Avis Campbell be appointed Home Demonstration Agent in Goshen County at a salary rate of \$1,920.00 per year for eleven months service, effective October 14, 1941.

*Avis Campbell appointed*

It was moved by Mr. Johnson seconded by Mr. Facinelli and carried, that Mr. Henry Huizinga be appointed Instructor in Zoology at a salary rate of \$1,800.00 per year for nine months service, effective September 1, 1941.

*H. Huizinga appointed*

It was moved by Mrs. Grieve, seconded by Mr. Facinelli and carried, that Miss Jean Dickinson be appointed Director of Merica Hall, with the rank of Instructor, at a salary of \$98.00 per month in addition to living quarters and laundry, for the period beginning September 11, 1941 and ending June 11, 1942.

*Jean Dickinson appointed*

Mr. Sill moved, seconded by Mrs. Cope and carried, that Mr. Lawrence A. Conrey, Instructor in Science in the University High School, be given another year's leave without pay for Military duty, December 15, 1941 to December 15, 1942.

*L. Conrey leave of absence*

Mr. Barrett then moved that Dr. Robert R. Hamilton be made Dean of the Law School. The motion was seconded by Mrs. Cope and carried.

*R.R. Hamilton appointed  
Dean of Law School*

Upon the motion of Mr. Sill, Mrs. Harriet K. Orr is granted leave of absence for one year without pay in order that she might accept a position in the Economic Unit of the Twelfth U.S. Civil Service District. Mr. Barrett seconded this motion and it was carried.

*H. K. Orr given Leave*

The report of the Comptroller and Secretary was then submitted.

Mr. Facinelli moved that the outline of burglary and robbery insurance requested by the Comptroller be approved, that the present policies with the U.S.F. & G. and the Hartford Companies be not renewed, and that the new

*Burglary & Robbery Ins.*

policy be written by the same agent for the U.S.F. & G. Co., Mr. Wallace Bond of Cheyenne. This motion was seconded by Mr. Barrett and carried.

Due to the fact that the University, by agreement with N.Y.A., officials is not now required to maintain food service for N.Y.A. students, Mr. Facinelli moved that \$100.00 be appropriated for remodeling the basement of the N.Y.A. Dormitory in order that dining room and kitchen facilities may be available.

*Remodel basement  
N.Y.A. Dormitory*

As the Federal Bureau of Agricultural Economics is using valuable space in the Liberal Arts Building needed for University purposes, Mr. Barrett moved that the Bureau be requested to move from the Liberal Arts Building as soon as convenient. This motion was seconded by Mrs. Grieve and carried.

*Move Federal Bur. of Agr. Econ.*

Mr. Barrett moved that the sum of \$117.00 be appropriated to be added to the \$70.00 already appropriated for the repair of a refrigerator in the Veterinary Science Department. The motion was seconded by Mr. Sill and carried.

*Repairs for Refrigerator*

Mr. Barrett moved that the Student Chorus be permitted to go to Cheyenne to appear before the Wyoming Education Association for one day, October 16th, 17th or 18th, and that the music faculty be permitted to appear before the Association for one day at an estimated cost of \$50.00. Seconded by Mr. Facinelli and carried.

*Chorus to go to  
Cheyenne*

Recess: 6:30 p.m.

*Recess*

Reconvened: 10 a.m., Wednesday, October 1, 1941,  
Vice-president Grieve, presiding.

*Reconvened*

Mr. Johnson moved that an appropriate bronze plaque be secured and placed in the Law School commemorating the memory of Dean Carl F. Arnold. This motion was seconded by Mr. Facinelli and carried.

*Bronze plaque to be  
Secured for Dean Arnold*

Mr. Facinelli moved that an appropriation of \$500.00 be made for Athletic Department Travel subject to the approval of the Comptroller. Seconded by Mr. Ferrall and carried.

*Athletic Department  
Travel*

49447 CURTIS 1000 INC., ST. PAUL, HARTFORD

Mr. Ferrall moved that Dean Hamilton of the Law School be authorized to employ an additional full time law instructor at a salary rate not to exceed \$2,800.00 per year, if possible. This position is on the nine or ten months service basis. The motion was seconded by Mr. Barrett and carried.

*New Instructor in Law*

Mr. Ferrall moved that the salary of Dr. J. R. MacNeel be increased \$200.00 per year, effective for the present contract year, seconded by Mr. Barrett and carried.

*MacNeel salary increase*

Mr. Sam Hitchcock, State Director of Vocational Education, and Dean Goodrich then appeared before the Board. After discussion, Mr. Ferrall moved that we continue paying not to exceed \$200.00 monthly, up to and including December 1941, for the support of the Wyoming Trade School. Expenditures and sponsorship of the Wyoming Trade School and the Defense School shall cease as of December 31, 1941. The motion was seconded by Mr. Johnson and carried.

*Wyo. Trade School +  
Defense School  
Support discontinued*

Mr. Barrett moved that we accept the resignation of E. L. Hays, Principal of the Wyoming Trade School, effective October 15th which includes two weeks' vacation with pay, his duties ceasing October 1st. Mr. Sill seconded the motion and it was carried.

*E.L. Hays resigned*

Mr. Barrett moved, seconded by Mr. Ferrall and carried, that an appropriation of \$629.00 for fire escapes for the Old Mechanics Building and an appropriation of \$250.00 for pipe for the irrigation system in Fraternity Park be made. It is expected that by using this pipe to bypass the reservoir that flood conditions prevailing in basements of nearby houses may be alleviated.

*Fire escapes  
Pipe for irrigation*

Mr. Barrett moved that the Comptroller be instructed not to transfer or use funds for any other purpose than that for which they were appropriated without first securing Board authority, seconded by Mr. Facinelli and carried.

*Comptroller not to  
Transfer funds*



19427 CURTIS 1000 TWO, ST. PAUL, HARTFORD

Mr. Barrett moved an appropriation of not to exceed \$150.00 for equipment for the Student Health Department, the transfer of a microscope to this *Health Dept. Equipment* department and that it be ascertained whether the State Health Department could not make the Tuberculin tests. The motion was seconded by Mr. Facinelli and carried.

Mr. Facinelli moved that the Board request Mr. Fuller and Mr. Smith to make an investigation of all moneys paid into Fraternity Park fund, how much has been spent for improvements in the Park, how much money has been diverted and by what authority. This motion was seconded by Mr. Sill and carried.

*Fraternity Park fund*

The Arnold resolution committee then submitted the following:

"The death of Dean Carl F. Arnold was a great loss to the University of Wyoming. His unselfish devotion to the University, his test that all matters affecting the University, the students and faculty must be determined on the sole ground "what is best for the University", and his sincere love of Wyoming are an example to all. His thoughts and actions are a part of our school. His loyalty, warmth and understanding shall be remembered and cherished by all connected with the school."

*Dean Carl Arnold  
Memoriam*

Upon a motion of Mrs. Grieve, seconded by Mr. Ferrall and carried, the resolution is accepted and copies shall be sent to Mrs. Arnold and to Mr. and Mrs. C. P. Arnold.

Mr. Ferrall moved that the Executive Committee be authorized to expend \$1,900.00 for new instructors and graduate assistants in the Colleges of Engineering and Liberal Arts. This motion was seconded by Mr. Ferrall and carried.

*Appropriation for  
New Instructors*

Dr. and Mrs. Morrill and President Linn arrived at 3 p.m. and President Linn resumed the chair.

After discussion Mr. Barrett moved that Dr. James Lewis Morrill be elected President of the University of Wyoming for a term of three and one-half years, beginning January 1, 1942, at a salary rate of \$8,000.00

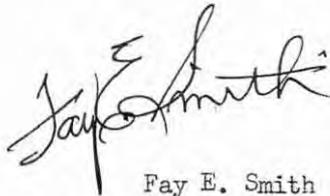
*J. L. Morrill  
elected President  
of University*

49447 CURTIS LOGGING, ST. PAUL, HARTFORD

per year and that he be allowed as perquisites the president's house, a maid, \$250.00 for entertaining in the residence for the period January through June, that the Executive Committee be allowed to provide such furniture as may be necessary, and that the Committee is also authorized to do such repairing and remodeling on the president's residence as may be necessary. The motion was seconded by Mr. Facinelli and unanimously carried. Board President Linn reported that Mr. Simpson, the absent Trustee, had informed him by telephone that he would like to cast his vote for Mr. Morrill. The Secretary had a letter from Mr. Simpson containing the same information.

The Executive Board of Deans were then invited in to meet the new president.

Meeting adjourned at 5 p.m.



Fay E. Smith  
Secretary

*Repairing Presidents  
House*

*Adjournment*